

## Scope of Work for Self-Advocacy

### I. Goal:

The Arizona Developmental Disabilities Planning Council (ADDPC) in developing its 2012-16 Five Year State Plan, noted that multiple organizations and groups exist in Arizona to represent the interests of persons with developmental disabilities. The organizations range in size from large, nationally represented agencies to mid-sized and smaller groups that work at a grass-roots level. Many of the existing organizations represent a specific constituent base addressing varied physical, intellectual or behavioral health issues.

The activities of this project will be specifically related to Council's Goal of the ADDPC 2012-16 Five Year State Plan, which states:

***Build a self-advocacy alliance comprised of diverse advocacy organizations that is led by persons with developmental disabilities.***

The objectives to support the Goal are:

1. Develop/strengthen and pilot a self-advocacy alliance in Maricopa County and at least one rural county.
2. Provide and/or link the alliance to training, technical assistance, and other resources to meet identified needs.
3. Expand the alliance to other areas of the state, particularly those that are unserved or underserved by self-advocacy organizations representing persons with developmental disabilities and their families.

The total amount of funding available for this Scope of Work is \$300,000. Applicants shall only apply for the dollar amount that is necessary to carry out the activities to meet the Council's Goal and Objectives for Self-Advocacy.

### II. TASKS:

In seeking grant applications for this project, the ADDPC is seeking to fulfill the purpose of its 2012-2016 State Plan by awarding contracts that will do the following:

1. Support grantees that can identify organizations serving persons with developmental disabilities and their families that dedicate all or a portion of their activities to promoting self-advocacy.
2. Within organizations identified, work to support growth and increased effectiveness by providing training resulting in improved organizational knowledge and skills. These activities will also promote the involvement of persons with developmental disabilities as leaders to develop self-advocacy as an important function within the organization.
3. Bring together multiple self-advocacy organizations to act as an alliance to support their individual constituents in a unified manner when addressing varied issues of concerns to consumers/constituents. This alliance will result in:
  - Structured organization in approaching critical issues that impact large segments of persons with developmental disabilities and their families in Arizona;
  - Bring a unified voice to representing issues to public policy makers;
  - Attain greater influence by bring together significant numbers of members within organizations that can be recognized as self-advocates who are fully aware of issues and public policy maker positions on issues.
4. The contractor shall use various strategies and activities to achieve the goal, including but not limited to:
  - Outreach
  - Training and Technical Assistance
  - Supporting and Educating Communities
  - Interagency Collaboration and Coordination
  - Coordination with related Councils, Committees and Programs
  - Barrier Elimination
  - Systems Design and Redesign
  - Coalition Development and Citizen Participation
  - Informing Policymakers and Stakeholders
  - Demonstration of New Approaches to Services and Supports
5. Evaluation is an integral part of the program development and execution. Data collected helps to establish the presence of need and opportunities, improving program, and demonstrates success.

Applicants shall develop an evaluation methodology that will achieve measurable outcomes. Describe the following:

- a. Which types of evaluation methodologies will be developed and used (surveys, questionnaires, focus groups, pre/post tests, other)?
- b. Who will be conducting the evaluation?

- c. Describe the process for collecting, analyzing, and reporting the data and to whom it will be reported?
  - d. How will the information be used to monitor the effectiveness of program design and ultimately make a difference in the lives of persons with developmental disabilities?
- 6. Provide a Budget Summary, Budget Narrative and Match for the funds requested. Follow the guidelines as stipulated in the Special Instructions to Applicants, X; and on pages xxx of this solicitation.
- 7. Identify a project leader. This is the person that will be the key contact for the Council staff to communicate with. Provide contact information, including title, address, phone, and email address.

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